



## Town of Franklin Council

### Agenda

January 7, 2019

6:00 p.m.

1. Call to Order- Mayor Bob Scott
2. Pledge of Allegiance- Vice Mayor Barbara McRae
3. Approval of the December 3, 2018 Town Council Minutes
4. Adoption of the January 7, 2019 Town Council Agenda
5. Public Session
6. **New Business**
  - A.) Presentation on Blue Zones- Sallie Taylor
  - B.) Budget Amendments- Finance Officer Kyra Doster
  - C.) Set Public Hearing for Tasting Room- Land Use Administrator Justin Setser
  - D.) Forward Text Amendment Regarding Multi-Tenant Signs to the Town Planning Board- Land Use Administrator Justin Setser
  - E.) Discussion on Personnel Policy Regarding Police Service Weapons- Town Manager Summer Woodard and Human Resource Director Travis Tallent
  - F.) Tax Releases- Town Manager Summer Woodard
  - G.) Discussion on Phase Two of the Water Treatment Plant Financial Analysis- Town Manager Summer Woodard
  - H.) Set Joint Meeting with the Franklin Alcohol Beverage Control Board- Town Manager Summer Woodard
  - I.) Update on Sale of Old Town Hall Property- Town Manager Summer Woodard
7. **Legal**
  - A.) Discussion on Town of Franklin Ordinance Regarding Water and Sewer Section 52.09 and Maintenance of Fire Hydrants- Town Attorney John Henning Jr.
8. **Announcements**
  - A.) Town Hall Offices will be closed Monday January 21, 2019 in observance of Martin Luther King Jr. Day
9. **Adjourn**

### **January 7, 2019 meeting,**

The regular meeting of the Franklin Town Council was held on Monday January 7, 2019 at 6 p.m. in the Town Hall Board Room. Mayor Robert S. Scott presided. Vice Mayor Barbara McRae, Council Members Joe Collins, David Culpepper, Adam Kimsey, Dinah Mashburn and Brandon McMahan were present.

The Pledge of Allegiance was done by Vice-Mayor Barbara McRae.

### **Approval of the December 3, 2018 Town Council minutes**

**Motion was made by Kimsey, seconded by McMahan to approve the December 3, 2018 meeting minutes as presented. Motion carried. Vote: 6 to 0.**

### **Adoption of the January 7, 2019 Town Council Agenda**

Mayor Scott – I would like to add Highlands Mayor Pat Taylor to the agenda to give us an update on DOT discussions about trucks traveling between Franklin and Highlands. If it is the will of the board, maybe he can go after the Blue Zones presentation.

**Motion made by Collins, seconded by Kimsey to approve the agenda as amended. Motion carried. Vote: 6 to 0.**

### **Public Session**

Nobody from the public spoke.

### **New Business: Presentation on Blue Zones**

Sallie Taylor presented this item.

**Town Council gave permission for Sallie Taylor to continue working on Blue Zones program in order to present further information in the future.**

### **New Business: Update from Highlands Mayor on NCDOT Traffic Discussions**

Mayor Pat Taylor presented this item.

### **New Business: Budget Amendments**

Finance Officer Kyra Doster presented this item. The amendments are as follows: Move \$5,000 grant awarded by the League of Municipalities to the Wellness & Health Grant Expenditure, \$611 from insurance settlements to the police vehicle maintenance line, and \$300 from insurance settlements to water and sewer maintenance line.

**Motion was made by McRae, seconded by Culpepper to approve the budget amendments as presented. Motion carried. Vote: 6 to 0.**

January 7, 2019 meeting continued,

**New Business: Set Public Hearing for Tasting Room**

Land Use Administrator Justin Setser presented this item.

**Motion was made by Kimsey, seconded by McMahan to set a public hearing for the February 4, 2019 at 6:05 p.m. Motion carried. Vote: 6 to 0.**

**New Business: Forward Text Amendment Regarding Multi-Tenant Signs to the Town Planning Board**

Land Use Administrator Justin Setser presented this item.

**Motion was made by Collins, seconded by Mashburn to forward text amendment regarding multi-tenant signs to the Town Planning Board. Motion carried. Vote: 6 to 0.**

**New Business: Discussion on Personnel Policy Regarding Police Service Weapons**

Town Manager Summer Woodard and Human Resource Director Travis Tallent presented this item.

**Motion was made by McRae, seconded by McMahan to approve personnel policy section regarding police service weapons amended with a nominal amount of \$1 and at least 15 years of service to the Town of Franklin. Motion carried. Vote: 6 to 0. Policy section is attached.**

**New Business: Tax Releases**

Town Manager Summer Woodard presented this item

**Motion was made by Culpepper, seconded by Kimsey to approve the tax releases as presented. Motion carried. Vote: 6 to 0. Tax releases are attached.**

**New Business: Discussion on Phase Two of the Water Treatment Plant Financial Analysis**

Town Manager Summer Woodard presented this item.

**Motion was made by Culpepper, seconded by Mashburn to approve use of \$20,300 from water and sewer's retained earnings to start process of phase two of the water treatment plant financial analysis. Motion carried. Vote: 6 to 0.**

**January 7, 2019 meeting continued,**

**New Business: Set Joint Meeting with the Franklin Alcohol Beverage Control Board**

Town Manager Summer Woodard consulted with the ABC Board and presented January 15 as a potential meeting date.

Council Member Culpepper – I can't be at the meeting on January 15.

Council Member Collins – I would like for us to all be present. I'm not sure there's an urgency to set a meeting tonight.

Town Manager Summer Woodard – If you would like, you can send me a list of questions that you may have and I can share them with the ABC Board and the store manager, then at your February meeting I can bring back answers and some dates that would potentially work for a joint meeting.

**Town Manager Summer Woodard will share a list of questions with the ABC Board and manager and bring answers as well as potential dates for a joint meeting to February Town Council Meeting.**

**New Business: Update on Sale of Old Town Hall Property**

Town Manager Summer Woodard presented this item. Property and building sold for \$235,000 which was put into a revenue account.

**Legal: Discussion on Town of Franklin Ordinance Regarding Water and Sewer Section 52.09 and Maintenance of Fire Hydrants**

Town Attorney John Henning Jr. – The first one says that if your shrubbery is so close to our water cutoff then we will have to do whatever is necessary to get to our equipment. The other one is similar but having to do with fire hydrants.

**Motion made by Culpepper, seconded by McMahan to approve ordinance regarding Water and Sewer Section 52.09 and maintenance to fire hydrants. Motion carried. Vote: 6 to 0. Ordinances are attached.**

**Announcements**

Town Hall will be closed Monday January 21, 2019 in observance of Martin Luther King Jr. Day.

**Items from the Board**

Council Member Culpepper– I met with Frog Quarters today and Seth Adams from the county. Any updates on that?

Public Works Director Nathanael Moore – We are moving forward with a meeting with NCDOT to discuss this project.

**January 7, 2019 meeting continued,**

Town Manager Summer Woodard – Just one other thing I wanted to address. Travis Tallent was able to secure us a health and wellness grant of \$5,000 from the League of Municipalities.

**Adjournment**

**Motion made by Collins, seconded by McMahan to adjourn the Town Council meeting at 6:55 p.m.  
Motion carried. Vote: 6 to 0.**

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Robert S. Scott, Mayor

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Travis Tallent, Town Clerk